

Application

Fully completed Application Form with all documentation attached submitted

Waiting List

Recorded to waiting list - annual updates of all information required to remain on waiting list

6 monthly Inspections

Property Manager must inspect once during a 6 month period

Vacancy Arises and Lease offered

Board consider waiting list and authorise offer of lease (6 month) to be made

Annual Rent Adjustment

Compilation of all expenditure during previous 12 months (July to June) and calculation of new rent

New Rents from September

New rents will start from 1 September each year

